

2625 NE John Carlson Rd. Suite 101 * Bremerton, WA * Tel: 360-698-1700

Dojo Technology On-Line Work Order

Client Information:		
Company Name:	Email:	
Address:	Phone: Primary Contact:	
Job Reference Number:		
City: State: Zip:		
Work Details:	Comments:	
Data Submission:		
O Overnight O FTP O Email O Other		
Documents Contain Foreign Language.		
Estimated Disk Size: Date Due: Time D	ue:	
Conversion:	Comments:	
Conversion: Output Type:	Comments:	
	Comments:	
Output Type:	Comments:	
Output Type: C Tiff C PDF C Other	Comments:	
Output Type: Convert: Convert		
Output Type: C Tiff C PDF C Other Convert: C Everything C Omit source code/ programming files C Standard Office documents (i.e. Word, Excel, E		
Output Type: Convert: Convert		
Output Type: O Tiff O PDF O Other Convert: O Everything O Omit source code/ programming files O Standard Office documents (i.e. Word, Excel, E) Index Only O Other	tc.)	
Output Type: O Tiff O PDF O Other Convert: Everything Omit source code/ programming files Standard Office documents (i.e. Word, Excel, E) Index Only Other Load File: Produce:	Format: Delivery Method:	
Output Type: O Tiff O PDF O Other Convert: O Everything O Omit source code/ programming files O Standard Office documents (i.e. Word, Excel, E) Index Only Other Load File: Produce: Metadata/ Excentions	Format: Delivery Method: Turn Landscape FTP	
Output Type: O Tiff O PDF O Other Convert: Everything Omit source code/ programming files Standard Office documents (i.e. Word, Excel, E) Index Only Other Load File: Produce: Metadata/	Format: Delivery Method: Turn Landscape Slipsheet CD	
Output Type: O Tiff O PDF O Other Convert: O Everything O Omit source code/ programming files O Standard Office documents (i.e. Word, Excel, E) Index Only O Other Load File: Produce: Metadata/ Exceptions	Format: Delivery Method: Turn Landscape Slipsheet CD	



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Branding:	Comments:	
Brand Files: O Yes O No Beg. Numb./Comments:		
Other Services:	Comments:	
OCR Image redaction. Duplicate set of master CD(s) Hard drive work (imaging, indexing, extracting) Image or document manipulation. (Custom work) Describe in comments.		
Extra Information:		
Dojo Confirmation:		